

**ARCHERY SOCIETY OF WESTERN AUSTRALIA
EXECUTIVE COUNCIL MEETING
MINUTES OF MEETING HELD ON 20 July 2009**

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| Present | Deonne Bridger | President |
| | Kevin Cottier | Vice President |
| | Ken Birch | State Coach |
| | Robin Briggs | Equipment Officer / Sorrento Delegate |
| | David Crabtree | Benara Delegate |
| | Anne Busby | Bowmen of Melville Delegate |
| | Frank Fanali | Tournament & Grand Prix Chair |
| | Sue Gliddon | Development Officer |
| | Carol Harvey | Olympic & Commonwealth Games / KGSA delegate |
| | Alison Andersson | Gosnells Delegate |
| | David Moller | Webmaster |
| | Michelle Kite | Treasurer |
| | Deborah Mason | Public Relations/Fundraising |
| | Lin Fritschi | Selection Committee Chair |
| | Gail Gibson | Recorder |

Apologies

Allan Tew WASA Delegate

1. Opening

The President declared the meeting open at 1933 hours.

2. Minutes from Previous Meeting (May 09)

Moved Carol Harvey, seconded Robin Briggs that the minutes from the previous meeting are accepted as read. CARRIED

3. Business Arising from the Previous Minutes

- Deonne raised that she had requested Ruth to attend the monthly ASWA meetings for updates, but had not heard back. Meeting to be arranged for Monday 27th July to discuss the Junior Nationals.
- Brian and Gail have completed putting the information into a spreadsheet. Gail will send to David to be put on the Website.
- Robin raised that the tender for faces was sent out to but received no responses. Faces have now been purchased.
- Lin raised that the new Constitution had been sent out, with only minimum feedback. It was agreed that Lin will send out an invite for ASWA members to meet on the 23/8 at 2pm to discuss the new Constitution. This will give Lin two weeks to finalise before the AGM motion.
- Deonne raised that a couple of materials are being investigated for new targets. A third option will be arriving in the next couple of weeks from China to be tested. The new material is a lot cheaper than Denage or Elevens.
- Sue raised that funding can only be found for building new Storage Facility but not for purchasing of targets. All information has been sent to the MAD committee.

4. Correspondence

4.1 Inwards – distributed

4.2 Outwards – Nil

5. Action Plan

Updated and attached

6. Reports

6.1 President

- Redirected president email address to hotmail address.
- Meeting with ALCRS and Sports and Rec on Thursday. – Action Deonne.
- Meeting to discuss “Active after school program” on Wednesday – Action Deonne.
- Meeting with DSR to discuss issues with correspondence from WASA requesting records from ASWA – Action Deonne

6.2 Vice President

- K Cottier reported on WA Cup. The Rules have been completed and will be published in the WA Archery with dates. Funding has been sorted through Sponsorship.

6.3 Treasurer –report distributed

- Robin Briggs raised issue with a \$300.00 cheque missed from the June Report.

6.4 Registrar – absent / no report

6.5 Recorder – no report submitted

- Gail raised issue with Benara FITA star score sheet not being completed correctly and scores not matching. David Crabtree informed Gail that the sheets should not have been accepted.
- Gail informed committee that all tournaments must be submitted on the AA Score sheet template or will not be accepted. Template on the ASWA web page.

6.6 Junior Coordinator position vacant

6.7 Tournament Chair / Grand Prix Coordinator no report

6.8 Judges Administrator –report attached

6.9 Equipment Officer - no report submitted

6.10 State Coach –report distributed

- Ken is waiting on John Baily to get back to him about the training day. Flyer will be sent out as soon as the day has been confirmed. Present date is the 23/8/09 till 12pm.

6.11 Development Officer –report attached

6.12 WA Archer – absent / no report

6.13 Selection Committee – no report submitted

- Indoor team selected.
- 2010 team selection process has been decided and will be supplied to Deonne.

6.14 Medals Coordinator – absent / no report

6.15 WASA Delegate – absent / no report

6.16 Archery Park – report attached

6.17 WA Sports Federation – report attached

6.18 WA Olympic / Commonwealth Games Delegate report attached

6.19 Fundraising / Anti-doping Chairperson Kevin C and Deborah M gave quick report

6.20 Public Relations absent

6.21 Marketing & Development [MAD] Committee – Kevin Cottier

- Final stages for employment contract. Should be finished by next week.

6.22 Operational Report [MAD committee] – Updated version to be placed on web.,

6.23 ASWA Website Manager – No report submitted

- Distribution list created and distributed.
- Anne Busby raised that BOM did not receive any reports, list will be double checked. Action D Moller.

Moved Kevin Cottier, seconded Carol Harvey that the executive council resolves to accept all reports as submitted. CARRIED

7 Agenda Items

- WASA Audit
 - Robin Briggs confirmed that Sorrento had already responded to WASA.
 - David Crabtree informed the committee that Benara will finish removal of drums etc in the next week or so. Completing tasks allocated to Benara
 - Deonne raised that there are some posts and metal wiring needing to be removed. David Crabtree will look at disposing of items.
- Central Registry for Temporary Player numbers.
 - Sue requested that a central registry be set up by ASWA for participation per month. Difference in numbers has been occurring between ASWA and AA. Forms need to go the Sue instead of AA. Electronically preferred. Sue will correspond with clubs.
- AA Motions
 - Not required to be discussed.

8 General Business

8.1 CUP 4

- Frank informed the committee that Archery of Greenwood has agreed to run CUP 4 in October.

8.2 Loggo

- Frank and Sue require the ASWA logo in the correct format. Robin Briggs to supply.

8.3 Team Uniforms – Action Sue

- Sue presented options for new Uniforms.
- State Team members have been shown present option and did not have any issues.
- Deonne raised the issue that the committee needs to look at where we are purchasing the uniform from as there should be one central supplier.

8.4 Development Officer

- Deonne informed the committee that Sue was willing to take up the position of Development officer for another year. A new contract would be drawn up. Motion moved: Robin B Seconded: KevinC and Committee unanimously agreed.
- Sue will be supplied office at Whiteman's and will handle both the Development Officer and the Registrar postions.
- Deonne requested an increase in the wages for Sue and proposed \$22.00 per hour for 20 hours per week, plus expenses. Motion Moved: Kevin C Seconded: Anne B Committee unanimously agreed.

8.5 Target Replacement – Report Supplied

- Funding options were proposed
 - Increase the levy for Junior Nationals to cover some of the cost
 - Tournament Fees to be increased
 - Small levy increase in annual fees
- Other options were:
 - Buy some targets and use them for selected groups

8.6 Targets

- Robin to chase up about Stramits for the Junior Nationals.

9. Closure

There being no further business the President declared the meeting closed at 2118 hours [9:18 pm].

10. Next meeting

Next meeting is to be held on Monday 17 August 2009 at Dept of Sport & Recreation Leederville [free onsite parking available at venue], commencing 1930 hours [7:30pm].

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Deonne Bridger

President

Date.....

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S Gliddon

Acting Secretary

Date.....

Attached: ASWA committee meeting Action Plan – July 2009

ASWA committee meeting Action Plan – May 2009

| No. | Month / Clause | Task / Topic | By Who |
|------------|-----------------------|---|------------------------|
| 1 | Apr / 5.8 | Perpetual Trophies – Honour Board ready. Awaiting decision on Name Change | Frank Fanali |
| 2 | Apr / 5.10 | Target stands – <i>work in progress</i> | Robin Briggs |
| 3 | Apr / 7.3 | Prize money / gifts – action plan for WA cup event – Completed and in next WA Archery | Kevin Cottier |
| 4 | Apr / 7.8 | ASWA End of year function – venue arrangements – <i>work in progress</i> | Vice Pres / AAC |
| 5 | May / 5.2 | Treasurer report – Completed | Treasurer |
| 6 | May / 5.7 | Service of vehicle at Archery park – Passed last meeting – Lin to purchase | Lin Fritschi |
| 7 | May / 5.13 | First Aid Kits – Purchase of 2 medium size kits | Lin Fritschi |
| 8 | May / 5.19 | Policy for running a bar at the Archery Park complex – Completed | L Fritschi / D Bridger |
| 9 | May / 5.19 | Competition WA Archery Logo – Ongoing | David Moller |
| 10 | May / 5.19 | Proposed ASWA name changed – Completed | L Fritschi / K Cottier |
| 11 | May / 7.1 | ASWA Trailer – upgrade of trailer - Ongoing | Allan Tew |
| 12 | May / 7.4 | Reports to ASWA secretary 10 – 14 day s prior to upcoming meetings - Ongoing | Secretary |
| 13 | May / 7.5 | Weed reduction at Archery Park - Ongoing | V Pres / AP Manager |
| 14 | June/6.1 | Follow up on Junior Nationals Progress – Ongoing | D Bridger & K Cottier |
| 15 | June/ 6.1 | State Records accessibility on website -Ongoing | D Moller & G Gibson |
| 16 | June/6.1 | Position of Development Officer to be advertised within ASWA -Completed | D Bridger |
| 17 | June/ 6.1 | Operational plan to be updated and posted on web -Completed | S Gliddon |
| 18 | June/ 6.9 | Tenders to be called for 1000 40cm faces -Completed | R Briggs |
| 19 | June/8.1 | Nomination forms for AGM to be sent out -Completed | K Cottier |
| 20 | June/ 8.3 | Presentation of By Laws at AGM. Review ways to present to members prior to AGM -Ongoing | MAD Committee |
| 21 | June/8.4 | Investigate alternative material for targets. Evaluate cost and storage then present to council - Ongoing | MAD Committee |
| 22 | June/8.4 | Development Officer to ascertain funding possibilities for purchase of above targets. -Completed | S Gliddon |
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