

**ARCHERY SOCIETY OF WESTERN AUSTRALIA  
EXECUTIVE COUNCIL MEETING  
MINUTES OF MEETING HELD ON 21 September 2009**

<b>Present</b>	Deonne Bridger	President
	Kevin Cottier	Vice President
	Alison Andersson	Secretary and Gosnells Delegate
	Ken Birch	State Coach
	Robin Briggs	Equipment Officer / Sorrento Delegate
	Lin Fritschi	Selection Committee Chair
	Deborah Mason	Fundraising
	Allan Tew	WASA Delegate
	David Moller	Webmaster
	Daniel Tew	Archery of Greenwood Delegate
	Harry Hickson	AAC Delegate
	David Crabtree	Benara Delegate
	Anne Busby	BOM Delegate
	Trevor Spong	Sorrento Delegate

**Apologies**

Michelle Kite	Treasurer
Sue Gliddon	Development Officer
Simone Wroe	Public Relations
Frank Fanali	Tournament & Grand Prix Chair
Gail Gibson	Recorder
Carol Harvey	Olympic & Commonwealth Games / KGSA delegate

**1. Opening**

The President declared the meeting open at 1930 hours.

**2. Minutes from Previous Meeting (Aug 09)**

Moved Kevin Cottier, seconded Alison Andersson that the minutes from the previous meeting are accepted as read. CARRIED

**3. Business Arising from the Previous Minutes**

**4. Action Plan (See Attached)**

**5. Correspondence**

**5.1 Inwards** – distributed

**5.2 Outwards** – Nil

**6. Reports**

**6.1 President**

- MAD committee will be looking into ways the Archery Park can be promoted. Discussions are being undertaken via Sue about Coaching for a School. Maybe the Archery Park should be opened for School use.
- Sue has now been setup at the Centre 2 days a week and will be taking over duty of the Registrar. Sue is on site on Tuesday's and Friday's.
- Junior National Committee is now up and running. The meetings are held at the Sports and Rec Centre Once a month on Wednesday (contact Sue for further details). Volunteers are needed.

**6.2 Vice President**

- ASWA has the received confirmation from the South Perth Council to proceed with the WA Cup on the foreshore.

**6.3 Treasurer** –report distributed (Moved: Kevin Cottier, Seconded: Alison Andersson)

- 6.4 Registrar** – *absent / no report*
- 6.5 Recorder** – *absent / no report*
- 6.6 Junior Coordinator** position vacant
- 6.7 Tournament Chair / Grand Prix Coordinator** *no report*
- 6.8 Judges Administrator** – *absent / no report*
- 6.9 Equipment Officer** - *no report submitted*
- Still working on targets, as he still needs to source material to complete work (Bunnings would not come to the party with a discount). Need a busy bee once material is sourced.
- 6.10 State Coach** –*report distributed*
- Coach's course was successful, with 11 prospective coaches attending the course.
- 6.11 Development Officer** –*report attached*
- 6.12 WA Archer** – absent / no report
- New WA Archery is on the Website.
- 6.13 Selection Committee** – *report attached*
- 6.14 Medals Coordinator** – absent / *no report*
- 6.15 WASA Delegate** –*no report submitted*
- Open day has been cancelled. Would like to recommend that ASWA start planning for next years event.
- 6.16 Archery Park** – report attached
- 6.17 WA Sports Federation** – absent / *no report*
- 6.18 WA Olympic / Commonwealth Games Delegate** *no report*
- 6.19 Fundraising / Anti-doping Chairperson** *no report submitted*
- Raffle books have been distributed to clubs and need to be back before the WA Cup.
- 6.20 Public Relations** absent / *no report*
- 6.21 Marketing & Development [MAD] Committee** – *no report*
- 6.22 Operational Report [MAD committee]** – *no report*
- 6.23 ASWA Website Manager** – *no report submitted*
- Club Secretary/Delegate email account is now a closed list. No one else should be using it.
  - A reminder should be sent to all club secretary and delegates reminding them that they should not be emailing via the Reply to All option. ASWA Secretary will send out a reminder.
  - New Website is available for review. The website will not available for a few more months as it is taking time as it voluntary work.
- 6.24 Junior Nationals** – *absent/no report*
- Junior Nationals is scheduled to be held on the first week of the April school holidays.
  - Entry form has been sent to Archery Australia for review and approval.

Moved Allan Tew, seconded Robin Briggs that the executive council resolves to accept all reports as submitted. CARRIED

## **7 Agenda Items**

7.1 Calls for Special General Meeting to vote on Constitution and Name change motion – *Report Supplied*.

- As ASWA needs to give 8 weeks notice ASWA can not hold the vote on the motions at the AGM. Need to call a Special General Meeting, information supplied to Secretary.
- Meeting was agreed to be held on the 7<sup>th</sup> December, before the Executive Meeting. Therefore will be held at the Sports and Rec offices for logistic purposes.
- As the Executive meeting is being brought forward and therefore will be close to the November meeting, the November meeting will be cancelled.
- Sue will need to check that the room is booked for the 7<sup>th</sup> December.

7.2 PA System for ASWA Dinner – *Report Supplied*

- After a quick presentation from Harry Hicks it was agreed requirements would need to be supplied to the MAD committee for review and action.
- Kevin will liaise with Harry.

7.3 Target Butts – David Crabtree

- 73 People responded out of a membership of 400+
- Majority of shooters would like to shoot on Foam Butts, but would not pay for it.
- Committee will be set up to review requirements for Butts, Storage, Shooting areas and grant options. Kevin Cottier, Allan Tew, Trevor Spong and Deborah Mason will make up the committee.

7.4 Cadet and Junior Age – Deonne

- AA Board has ratified the acceptance of the FITA changes.
- ASWA is waiting on the official response from AA Board before acting.
- The subject will be discussed at the next Executive Meeting.

7.4 ASWA Dinner Flyer – Harry Hicks

- Needs to be reviewed by the MAD Committee.
- Item moved to the MAD Committee meeting.

## **8 General Business**

### **8.1 Expenses**

- Robin Briggs Will supply update of expenses to the treasurer including Target Stands etc.

### **8.2 Cheque Book at Park**

- Robin Briggs – Requested Sue to have a Cheque book at the park to pay for items being delivered on site. This will be added to Agenda items for next Executive Meeting.

### **8.3 ASWA Nomination Forms**

- Deonne Bridger – Asked about the number of nominations. Secretary supplied numbers. Deonne requested the Secretary to send out nomination forms again to be presented on the day of the AGM.

### **8.3 Liquor License**

- Allan Tew asked about where we were at with organising a liquor license for the next tournament. Need to followup with Michelle Kite.

## **9. Closure**

There being no further business the President declared the meeting closed at 20:51 hours [8:51 pm].

## **10. Next meeting**

Next meeting is to be held on Monday 19 October 2009 at Dept of Sport & Recreation Leederville [free onsite parking available at venue], commencing 1930 hours [7:30pm].

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Deonne Bridger

President

Date.....

Attached: ASWA committee meeting Action Plan – September 2009

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A Andersson

Acting Secretary

Date.....

**ASWA committee meeting Action Plan – May 2009**

<b>No.</b>	<b>Month / Clause</b>	<b>Task / Topic</b>	<b>By Who</b>
1	Apr / 5.8	Perpetual Trophies – Honour Board ready. Awaiting decision on Name Change- Quotes Supplied	Frank Fanali
2	Apr / 5.10	Target stands – <i>work in progress</i>	Robin Briggs
3	Apr / 7.8	ASWA End of year function – South Perth – AAC needs to apply to council – Kevin and Harry to discuss	Vice Pres / AAC
4	May / 5.7	Service of vehicle at Archery park – Passed last meeting – Mechanic found passing details to Sue Gliddon	Robin Briggs
5	May / 5.19	Competition WA Archery Logo – Ongoing until Dec meeting	David Moller
6	May / 7.1	ASWA Trailer – upgrade of trailer – Ongoing – Allan will check trailer before it is leased.	Allan Tew
7	May / 7.4	Reports to ASWA secretary 10 – 14 day s prior to upcoming meetings - Ongoing	Secretary
8	May / 7.5	Weed reduction at Archery Park – Ongoing – Kevin will catch-up with Martin at the AGM	V Pres / AP Manager
9	June/ 6.1	State Records accessibility on website - Ongoing	D Moller & G Gibson
10	June/8.4	Investigate alternative material for targets. Evaluate cost and storage then present to council - Ongoing	MAD Committee
11	August/7.3	Treasurer to consolidate bank accounts	Treasure
12	August/8.5	Key Registry and Locks	Sue/Bob