

**ARCHERY SOCIETY OF WESTERN AUSTRALIA
EXECUTIVE COUNCIL MEETING
MINUTES OF MEETING HELD ON 18th January 2010**

Present	Deonne Bridger	President
	Kevin Cottier	Vice President
	Alison Andersson	Secretary and Gosnells Delegate
	Sue Gliddon	Development Officer, Registrar and Woody Delegate
	Ken Birch	State Coach
	Lin Fritschi	Selection Committee Chair
	David Crabtree	Benara Delegate
	Harry Hickson	AAC Delegate
	Anne Busby	Web Master and BOM Delegate
	Carol Harvey	Olympic & Commonwealth Games / KGSA Delegate
	Jim Reid	Sunset Coast
	Deborah Mason	Fund Raising
	Shelley Cox	Visitor

Apologies

No Apologies.

1. Opening

The President declared the meeting open at 19:33 (7:33pm) hours.

2. Minutes from Previous Meeting (Dec 09)

Moved Kevin Cottier, seconded Carol Harvey that the minutes from the previous meeting are accepted as read. CARRIED

3. Business Arising from the Previous Minutes

4. Action Plan (See Attached)

5. Correspondence

5.1 Inwards – distributed

- James Larven has requested RGB's to supply representative for the Coaching Development Committee. Sue Gliddon was nominated to dot the role, Secretary to send correspondence back to James.

5.2 Outwards – Nil

6. Reports

6.1 President

- No Report

6.2 Vice President

- Roles for WA Cup completed.
- Archery Park Proposal has been completed and will be sent out.

6.2 Treasurer - *report distributed*

- The Book Keeping part of the Treasurer role will be handed over to a new person next month. Sue will continue to be the acting Treasurer.

(Moved: Sue Gliddon, Seconded: Ken Birch)

6.4 Registrar – report distributed

- Only three clubs have sent in their affiliations.
- Sue would like to know if we should get new badges for all members as our name has changed. Badges will cost AWA \$3.40 each for the little ones and AWA should be looking at getting at least 500. Discussion was had on the issue.
- Motion: Sue to purchase 1000 badges at \$3.40 each. Moved: Carol Harvey, Seconded: Anne Busby. Unanimously accepted.

6.5 Recorder – position vacant

6.6 Junior Coordinator position vacant

6.7 Tournament Chair / Grand Prix Coordinator absent / no written report

- Need to email all clubs the Calendar and request feedback, including if any clubs would like to hold ranking rounds.

6.8 Judges Administrator – absent / no report

6.9 Equipment Officer - absent / no report

6.10 State Coach –no report submitted

- March 21 Ken will be holding a training session at Whitmans.
 - o 9 – Set up
 - o 9:30 – 11:30 – Coaching/Shooting Sessions
 - o 11:30 – 12 – Pack Down.

6.11 Development Officer –report attached

- Review meeting last week with Sports and Rec.
- Need to do a three year strategic plan. MAD committee.
- Sports and Rec are happy with changes and have congratulated ASWA with its progress over the last year. Will get the congratulations in writing.

6.12 WA Archer – absent / no report

- Kevin will contact Linda Strawbridge.

6.13 Selection Committee – no report

- Have setup a system for selection of the teams. Will be sending out nominations.

6.14 Medals Coordinator – absent / no report

6.15 WASA Delegate – No Report

- Deonne will check with Allen if he is still attending the meetings.

6.16 Archery Park – No Report

6.17 WA Sports Federation – No Report

6.18 WA Olympic / Commonwealth Games Delegate no report

- 6.19 **Fundraising / Anti-doping Chairperson** *no report*
- 6.20 **Public Relations** *absent / no report*
- 6.21 **Marketing & Development [MAD] Committee** – *no report*
- 6.22 **Operational Report [MAD committee]** – *no report*
- 6.23 **ASWA Website Manager** – *No Report*
 - Renewed Domain Name for another 2 years.

- 6.24 **Youth Committee** - *no report*
 - Still after volunteers.
 - Sue is still delegating out tasks.
 - Sorento/Benara will prepare the field, but will not be available on the day
 - Volunteer form is on the Website. Will Send form back out.

Moved Carol Harvey, seconded Anne Busby that the executive council resolves to accept all reports as submitted. CARRIED

7 **Agenda Items**

7.1 Visit of James Larven

- Archery Australia have purchased a new result system that will be used for the Youth Nationals.
- James will be here to train people on the use of the system.
- Will be using the Ranking Round at the Archery Park to test System

7.2 Job Descriptions

- Supplied to Everyone
- Harry asked for change to the Youth Coordinator role so that feedback goes back to the club and not the Juniors directly.

7.3 Recorder

- Shelley Cox has been nominated for the Recorder Role. Moved: Carol Harvey, Seconded: Anne Busby. Unanimously approved.

8 **General Business**

8.1 **Amateur Archers Invoice – Harry H**

- Amateur Archers sent ASWA the Accounts and Invoice for the ASWA Dinner. They are still waiting to be paid by ASWA for the incidentals invoice.
- Sue will check over the documents she received from Amateur Archers for the Invoice.

8.2 **Lamp Posts at Whitmans – Harry H**

- There is a Lamp Post lying on the ground near the Archery Park. The post has rusted out and has fallen down. The wiring is exposed and needs to be fixed. After some checks there are other lamp posts which need to be fixed before the Nationals.
- A question was raised on whether this is a Centre Issue or an ASWA issue. A communication will be sent to Gary regarding the issue.

8.3 **Extra Targets at the Archery Park – Harry H**

- Two extra targets have been set up to the side of the practice targets for the Archery Park without backing. This present a safety issue to the ABA shooters.
- Targets will be removed.

8.4 MAD Committee

- Mad Committee meeting will be held on the 1st February at 5:30pm at Sports and Rec building

8.5 State Team Manager

- Ruth has volunteered to be State Team Manager for the Junior and Senior Teams for the Nationals in May.
- Ruth to book accommodation for Senior Team.

9. Closure

There being no further business the President declared the meeting closed at 20:45 hours [8:45 pm].

10. Next meeting

Next meeting is to be held on Monday 15 February 2010 at Dept of Sport & Recreation Leederville [free onsite parking available at venue], commencing 1930 hours [7:30pm].

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Deonne Bridger

President

Date.....

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A Andersson

Acting Secretary

Date.....

Attached: ASWA committee meeting Action Plan – January 2010

ASWA committee meeting Action Plan – December 2009

No.	Month / Clause	Task / Topic	By Who
1	Apr / 5.8	Perpetual Trophies – Honour Board ready. Honour Board on its way. Kevin will chase up.	Chester Gibson
2	Apr / 5.10	Target stands – <i>work in progress</i>	Trevor Sprong
3	May / 5.7	Service of vehicle at Archery park – Passed last meeting – Mechanic found passing details to Sue Gliddon	Sue Gliddon
4	May / 7.1	ASWA Trailer – upgrade of trailer – Ongoing – Allan suggested it would cost about \$4.5K to fix. May need to get someone else to supply a quote. Sue will check with the mechanic.	Sue Gliddon
5	May / 7.4	Reports to ASWA secretary 10 – 14 day s prior to upcoming meetings - Ongoing	Secretary
6	May / 7.5	Weed reduction at Archery Park – Ongoing – Benara is undertaking trials of a weed killer (Bindi Kill), will update AWA after testing is complete.	V Pres / AP Manager
7	June/ 6.1	State Records accessibility on website – Ongoing – Anne is still waiting on the new Website to be ready.	Anne Busby
8	June/8.4	Investigate alternative material for targets. Evaluate cost and storage then present to council – Ongoing. New Trial Target has arrived. Approx. cost \$550.00 per target. Kevin will test the target over the next couple of weeks. Deborah will supply report my next meeting.	Deborah Mason
9	August/8.5	Key Registry and Locks – Ongoing – Sue will get a price to change all the locks to a single key.	Sue Gliddon
10	Sept/6.16	Contract from Archery Park Manager - Mary Chambers is presently looking after the Archery Park. Kevin has completed the Archery Park Proposal and will get it distributed for review at next AWA meeting.	Kevin Cottier
11	Oct/4	Updating of By-Laws	Lin Fritschi