

Archery Western Australia Inc.

Council of Clubs Minutes

Meeting Title:	Council Of Clubs – November 2011	Document Id:	COC 11/11
Chairperson:	Alison Andersson	Date/Time:	21.11.2011 – 7:30pm
Minutes :	Trevor Greenham	Venue:	DSR - Leederville

1. Opening , Attendance and Apologies

Meeting Opened at 7:32pm

Elected Officers:

President	Alison Andersson	Vice President	<i>Vacant</i>
Secretary/Recorder	Trevor Greenham	Treasurer	Sue Gliddon
Registrar		State Coach	<i>Vacant</i>
Coaching Co-ord.	<i>Vacant</i>	Public Relations	<i>Vacant</i>
Equipment Officer	Trevor Spong	Fundraising	<i>Vacant</i>
Youth Co-ord.	<i>Vacant</i>	Judges Administrator	Chester Gibson
Selection Chair	<i>Vacant</i>	Tournament Chair	Chester Gibson

Metropolitan Club Delegates:

AAC	Harry Hickson	AOG		BAL
BEN	David Crabtree	BOM	Mal Pollard	GOS
KGSA	Carol Harvey	LJAC		SCA
WPA	Trevor Spong	YOK		

Country Club Delegates:

Bunbury		Dryandra
Plantaganet		Woody

Appointed Positions

WA Sports Fed	Carol Harvey	WA Olympic	Carol Harvey
WA Shooting Assoc.	<i>Vacant</i>	Medals Coordinator	
WA Archer Editor	<i>Vacant</i>	Webmaster	Anne Busby
Member Protection	<i>Vacant</i>	Commonwealth Games	Carol Harvey
Anti-Doping	<i>Vacant</i>	Ranking List Submitter	

Apologies:

Grant Froome			
--------------	--	--	--

Bold = Voting Positions

2. Confirmation of the Previous Minutes

17th October 2011 (Previously circulated)

Moved: Carol Harvey

Seconded: Sue Gliddon

The minutes of the meeting held 17 October 2011 be accepted as a true and accurate account of the meeting.

Carried

3. Business Arising from previous minutes

3.1. **Sue Gliddon:** The letter from the members at Gosnells should be addressed to the Council and not the President as the decision to issue the warning was made by the Council.

- 3.2. **David Crabtree:** questioned the running of the WA Cup – matter adjourned to general business;
Questioned item 8.2.2. such a proposal would necessitate the need for a review of the fees paid to clubs that run the tournaments.
Item 8.5.1 - a quote for \$1500.00 has been obtained.
Item 6.1 - sought clarification on the letter sent to Woody Archer y Club.

4. Action Plan

Standing Items

- 1.1. All officers are reminded that reports are to be submitted 10-14 days

Outstanding Items

- 2.1 Cleaning Roster is still being progressed
2.2 Replacement of Carpets to be removed from List
2.3 Backing for Target Butts - 6 have done still progressing the others with the intent to have 10, this is mainly for the Compound Archers.
2.4 Item referred to Constitutional Review Committee.
2.5 2012 Calender - Draft distributed to Chester and Allison

New items.

- 3.1 This is a standing Item removed from New Items
3.2 Completed and Circulated
3.3 Completed
3.4 Agenda item for this meeting
3.5 Matter has been deferred to next year awaiting the Auditors Report.
3.6 Tabled along with draft Policy
3.7 Notice has been circulated calling for nominations, the following have been received:
John Turner, Grant Froome, Robin Briggs, Trevor Greenham, Sue Gliddon,
Ellen Greenham has offered to assist the committee as a copy editor and proof reader, and David Crabtree has also offered to assist by also reviewing the documents.

The Council accepts the nominations and thanks the nominees, the committee will need to elect a chairperson and start the review process.

- 3.8 Nominations have been received for the Selection Committee from,
Grant Froome, Trevor Greenham, and Sue Gliddon.

The Council accepts the nominations and thanks the nominees, the committee will need to elect a chairperson and immediately attend to the selection of the Senior State Team for the 2012 National Open Championships to be held in the ACT in March.

- 3.9 Ongoing.
3.10 Referred to Constitutional Review Committee.
3.11 Sue Gliddon will investigate the options available under the direction of the Council;

Moved: Alison Andersson

Seconded: Harry Hickson

That we approve the establishment of a Bunning's account, with a limit of \$500 per month to be used by the Equipment officer and Treasurer only.

Carried

5. Correspondence

As detailed in attachment distributed with agenda

6. Officers Reports

6.1. Presidents Report:

6.1.1. We are running behind on the WA Cup Final. This would possibly be the last WA Cup Final in its current form. Prize money would again be awarded to 1st, 2nd and 3rd place getters in both the Recurve and Compound Divisions, the amounts being \$300, \$200 and \$100 respectively. The final would again be invitation only. The selection would be based on the performance of participants in the WA Cup events.

6.1.2. Reports on the AWA Dinner has been that it was an enjoyable evening.

6.1.3. All other matters appear to be on track.

6.2. Treasurers Report:

6.2.1. The Archery Park Books still with Auditor.

Moved: Sue Gliddon

Seconded: Anne Busby

The treasurers reports, as circulated, be accepted

Carried

6.3. Recorder Report:

6.3.1. There has been 39 Minor records, 33 Tournament Records and 6 records that have been shot at Qualifying Ranking Events (QRE) during the past month. All club recorders have received notification of the updates along with a current listing of all state records.

6.3.2. Sometime during the early part of 2012 a new batch of State Record Cards will need to be ordered as the past twelve months has seen over 650 State Records issued. The vast majority have been associated with the re-establishment of Tournament Records.

6.4. Equipment Officer:

6.4.1. As items come up they are being addressed.

6.4.2. There is a need for a Ladder to be purchased for attending to repairs around the Archery Complex.

6.5. Judges Administrator:

6.5.1. The State Clout was attended by three (3) Judges, Chester Gibson, Ruth Almond and Lynda Strawbridge (Candidate).

6.5.2. Coral Dandridge has indicated that she is available to Judge the WA Cup Final.

6.5.3. It is anticipated that a Judges course will be held in early 2012 and it is suggested that the dates be 17-18 March, Karen O'Malley will be contacted to confirm. Once confirmed a notification will go out to all clubs.

6.6. Tournament Chair:

6.6.1. The 2012 Tournament Calendar needs to be finalised and a decision made on the continuation of the WA Cup or an alternative.

6.6.2. There have been no nominations for clubs to run the following events during 2012; State Clout, State Dinner and State Indoor.

6.6.3. Will progress the registration of FITA related events. (FITAs Stars etc)

6.6.4. Raised concerns with the provisions of AWA rules that relate to the direction to clubs to run state tournaments and the actions available to council if they refuse to run the event.

Action: Refer to Constitutional Review Committee to address.

6.7. Webmaster:

6.7.1. Continue to explore alternatives for domain name registration and hosting packages.

6.8. WA Shooting Association Delegate.

6.8.1. AWA does not currently have a delegate to this committee and is in need of a representative. Both the President and the Development Officer are not available to attend meetings due to other commitments.

David Crabtree indicated that he would consider acting as the AWA representative.

Moved: Carol Harvey

Seconded: Anne Busby

That the officer reports be accepted.

Carried

7. Agenda Items

7.1. AWA Credit/Debit Card (Sue Gliddon)

AWA need to examine the need of obtaining either a Credit Card or Debit Card with VISA access as the Treasurer is currently using her personal cards and this is not acceptable.

Moved: Sue Gliddon

Seconded: Anne Busby

That AWA obtain a VISA Debit Card to be used for AWA related expenses, the card is to be under the control of the Treasurer.

Carried.

7.2. By-Law and policy for Appointed Positions (Trevor Greenham)

The draft by-law and Policy has been circulated for delegates to consider.

Moved: Trevor Greenham

Seconded: Carol Harvey

The policy entitled "Appointed Positions (Voluntary)", be adopted by the Council of Clubs

Carried.

7.3. AWA contribution to Development Officers mobile phone account (Sue Gliddon)

The poor reception for mobile phones at Whiteman Park has required the Development Officer/Park Manager to upgrade her personal mobile phone. As the Officer is out of the office the majority of the time, attending to Park business, calls are currently being diverted from the land line to her mobile phone. Request that AWA make a contribution to the cost of maintaining the phone.

General discussion focussed on two options, 1. AWA purchase a phone for the use of the Officer as they are an employee of the association and conducting association business. 2 AWA make a contribution to the cost of maintaining the officer's person phone.

Moved: Sue Gliddon

Seconded: Anne Busby

The expenses of the AWA development officers are to be presented to the Council for Approval for payment on a monthly basis.

Carried

7.4. 2012 Events Calendar

The future of the WA Cup was in question and the results of the survey conducted during the year indicated that those who did respond clearly wanted a change particularly with the WA Cup Final styled event. Consensus of the delegates was to move back to the Grand Prix styled events that is more inclusive of all age groups and divisions.

Resolved to initiate the AWA Championship Series 2012. The events will include the State Target, State Field Freestyle/Barebow, State Clout, State Indoor, Benara FITA, Sorrento Handicap and two (2) round robin Match play events. The series can include other events as they are notified.

Suggested that participants be allowed to nominate which field scores are submitted from the State Field Events and that the BoM Western Dragon Field also be included. The final decision on the events would be deferred to the next Council Meeting.

Participants would be required to compete in four (4) events to be able to qualify for Patch/Badge.

The State Field Championship has been moved to 5 August 2012, so that it can be conducted during the cooler weather.

7.5. Complaint from Lin Fritschi on wording of Notice No 1 of 2011

A complaint had been forwarded to the President that the wording of the notice devalued the roll of the Selection Committee Chairperson and was insulting to a past Chairperson.

The Secretary (author) explained that the notice was not intended to insult or discredit any past members of the selection committee or the chairperson. The design of the notice was intended to inject some humour and be a little bit more "Up Beat" in its approach.

Council suggested that future notices need to be conservative in their approach so as to avoid possible offence.

8. General Business

8.1. Alison Andersson

8.1.1. Membership of Woody Archery Club.

Moved: Trevor Greenham

Seconded: Carol Harvey

That standing order's be suspended to discuss the issue.

Carried

Moved: Trevor Greenham

Seconded: Carol Harvey

That standing order's be resumed

Carried

Resolved: The Council acknowledges the letters of response from Woody Archery Club concerning the invoice for outstanding fees, and that the AWA President is to respond, in accordance with the advice received.

8.2. Trevor Spong.

8.2.1. Whiteman Park Archers will assist in setting up the WA Cup Final

8.2.2. Group Sessions for the Archery Park are coming through to Whiteman Park Archers.

8.3. Harry Hickson.

8.3.1. AAC ran the Fletching and had some difficulties in locating the distance markers on the grounds. Apart from that it was a great day.

8.4. Chester Gibson.

8.4.1. The running of next year's State Events and the fact that some clubs have not nominated to run events needs to be addressed

8.5. David Crabtree.

8.5.1. Question some issues in the State Records Policy and advised that the policy had previously been accepted and that a minor amendment had been made to the claims for tournament records.

9. Closure

Having conducted the business listed on the agenda the meeting was closed at 10:22 pm.

10. Next Meeting

Monday, 12th December 2011

AWA Council of Clubs – Actionable Items – November 2011

1. Standing Items		Task	Due By	Responsible Person
1.1		Reports to AWA Secretary 10-14 days prior to Next Meeting	Ongoing	All
1.2		Fertilising of the Grounds	Ongoing	
2. Outstanding Items		Task	Due By	Responsible Person
2.1	February	Cleaning Roster	Ongoing	Alison Andersson
2.2	May	Backing for Target Butts	Ongoing	Trevor Spong
2.3	Oct/ 7.2.1	Obtain costing for engagement of Bookkeeper – Awaiting Audit Report	January '12	Alison Andersson
3. New Items				
3.1	Nov/ 4.3.11	Opening of Bunning's Account	December	Sue Gliddon
3.2	Nov/8.1.1	Letter to Woody Archery Club	December	Alison Andersson
3.3	Nov/6.7.1	Alternative Web Hosting Packages	January '12	Anne Busby
4. Constitutional Review Committee (CRC)				
4.1	June / 8.6	Financial Status/end of membership as it relates to new membership		
4.2	Oct/7.7.1	Means of Communications with Members for Special Meetings		
4.3	Nov/ 6.6.4	Rules for Nominating Clubs to Run State Events		